

IMPRESS: ImpleMenting PPI in an NHS Research Programme: Evaluating the PPI contribution to CLAHRC research implementation

IMPRESS PPI Co-researchers

Terms of reference

The role of the PPI co-researchers

The role of the PPI co-researcher on IMPRESS is to help the research team collect, interpret, and share data about the perspectives and experiences of the participants in our research. These participants will be PPI members and researchers on CLAHRC East of England projects. We anticipate having two PPI co-researchers on the IMPRESS project.

Collaborations for Leadership in Applied Health Research and Care (CLAHRCs) undertake high-quality applied health research focused on the needs of patients. CLAHRCs are collaborative partnerships between regional universities and the surrounding NHS organisations, focused on improving patient outcomes through the conduct and application of applied health research.

Co-researchers' responsibilities

- To help us ensure that PPI is embedded in the IMPRESS study.
- To attend project advisory group meetings in Cambridge (twice a year), where possible.

Depending upon your interest, skills and time, and our budget and available training/support, this may also involve:

- Helping to design our research tools e.g. survey instruments and focus group questions.
- Taking part in data collection: helping to run focus groups, undertaking interviews.
- Helping with data analysis: identifying trends, themes and testing interpretations.
- Getting involved in report writing, presentations and the sharing of research findings.

Ways of working

- You will be invited to an induction meeting to help orientate you to the project and to discuss your role in relation to the responsibilities and tasks above.
- You will be asked what support and training you may need to help develop your role.
- You will be allocated a named project lead, who will be your main point of contact.
- There will be regular (weekly) phone or e-mail contact between yourself and a named researcher.
- Where necessary, you will meet up with the research team at the University of East Anglia (UEA) or in Cambridge, to undertake group tasks/research.
- This is a voluntary role, with an honorarium of £100 per full day or £10 per hour. Travel and subsistence expenses (in line with UEA policies) will be provided in advance where possible, or reimbursed.

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- PPI co-researchers should check with the project lead prior to holding any external discussions about IMPRESS and pay due regard to academic integrity: i.e. not sharing materials marked as confidential or compromising participants' anonymity, not sharing ideas under development or confidential results of any initial analyses.
- You will be one of two PPI co-researchers joining a research team of four part-time researchers and three academics from Universities of East Anglia and Hertfordshire.

Duration of Study

- The research, and your role in it, will initially last for a period of two years with the possible opportunity to continue for another two years following this.

JK September 2014